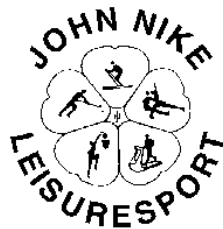


John Nike Leisuresport Ltd Chatham Ski & Snowboard Centre



Health & Safety Information Pack for Schools and Groups



CONTENTS

- ✓ First Aid Policy
- ✓ Your commitment
- ✓ Standard Operating Procedures Statement
- ✓ Outdoor Education Departments & Contacts
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First Aid Policy

OUR COMMITMENT

First Aid Policy: John Nike Leisuresport Chatham operates to Health and Safety Executive 'First Aid at Work' guidelines.

These guidelines are available from your local Health & Safety Executive. They can also be found on the H.S.E. website at:
www.hse.gov.uk/pubns/indg214.htm

A Qualified first Aider is always on-site at the Centre during operational hours.

This is usually the Duty Manager. However, there is often more than one first aider available on site during operation hours.

In the event that you require first aid, immediately contact Reception. The Duty Manager will be alerted immediately and respond as a matter of priority.

We provide first aid facilities in accordance with the Health & Safety guidelines.

First Aid Stocks and facilities are checked on a daily basis.

We will report all Accidents in accordance with the H.S.E. guidelines.

All RIDDOR reports are forwarded to Central H.S.E Office and The Nike Group Head Office.

YOUR COMMITMENT

We insist that Teachers and Leaders of groups:

Declare any special needs and/or health problems of any members of the group to the Duty Manager.

Identify themselves to the Reception staff and Instructor as appropriate upon arrival at the Centre.

Remain on site and are easily available at all times whilst the students undergo Instruction or make use of slope and facilities.

Carry a list of emergency contact numbers for all members of their group.

If you require further information or wish to discuss your needs further, please contact us on 01634 827879

STANDARD OPERATING PROCEDURES & RISK ASSESSMENTS

STANDARD OPERATING PROCEDURES

Due to the diverse range of activities, there are numerous Standard Operating procedures. All staff are trained, assessed and reviewed on a regular basis.

The standard Operating Procedures are comprehensive and held on-site and available for your perusal at all times.

All John Nike Leisuresport Ltd Instructors attend training on a regular basis and are re-accredited on a yearly basis.

RISK ASSESSMENTS

Due to the diverse range of activities, there are numerous risk assessments in place rather than one generic assessment.

The risk Assessment file is therefore physically too large and detailed to post to all prospective customers however, The Risk Assessment file is available for public perusal. Please ask the Duty Manager if you wish to examine the file.

These risk assessments are reviewed on a regular basis by the Unit Manager and overseen by the Deputy Managing Director for the Nike Group, Mr. Len Stafford.

LICENCES

There are no licences that are applicable to the dry ski slope operation. However, our units do receive periodical visits from the Health and Safety executive.

John Nike Leisuresport Ltd is the largest dry-slope operator in the UK and the market leader with regard to Health and Safety.

OUTDOOR EDUCATION DEPARTMENTS

Kent County Council

The centre has been visited and assessed by the KCC Outdoor activities officer, Richard Hayden. If you have any initial queries about your school visiting the centre it may also be advisable to talk to Richard.

Please contact

Outdoor Education Unit

The Swattenden Outdoor Centre

Swattenden Lane

Cranbrook

Kent

TN17 3PS

Telephone: 01580 715854

<http://www.kenttrustweb.org.uk/Policy/offsite.cfm>

Email: outdoor.education@kent.gov.uk

East Sussex County Council

The centre has been in communication with Claire Day regarding our operating procedures. Claire is happy to assist with any enquiries if you are linked with this education authority. Claire is based in Lewes

Phone: 01273 482522

<https://czone.eastsussex.gov.uk/teachinglearning/curriculum/offsiteactivities/pages/main.aspx>

clare.day@eastsussex.gov.uk

We have been assessed by other councils please contact the centre for more information.



Health & Safety Policy Statement

Health & Safety at Work etc Act 1974

This is the Health & Safety Policy Statement of
JOHN NIKE LEISURESPORT LIMITED

Our statement of general policy is:

- to provide adequate control of the Health and Safety risks arising from our work activities;
- to consult with our employees on matters affecting their health and safety;
- to provide and maintain safe plant and equipment;
- to ensure safe handling and use of substances;
- to provide information, instruction and supervision of employees;
- to ensure all employees are competent to do their tasks, and to give them adequate training;
- to prevent accidents and cases of work-related ill health;
- to maintain safe and healthy working conditions; and
- to review and revise this policy as necessary at regular intervals.

Signed:

.....
(employer)

Date: 11/1/11

Review Date 2/1/12



3 May 2011

TO WHOM IT MAY CONCERN

Dear Sirs,

JOHN NIKE LEISURESPORT LIMITED

The following insurance cover is in force for the period shown below and in respect of the above's insurance arrangements. Details are as follows:-

1. Public/Products Liability Insurance

Policy Type:	Public/Products Liability Insurance
Insurer:	Chartis Insurance UK Ltd
Policy No:	21545054
Period of Cover:	12 months from 1 st May 2011
Indemnity:	Legal liability to third parties for accidental bodily injury or accidental damage to third party property arising out of the business and including the products sold or supplied.
Limit of Indemnity:	£10m any one occurrence or series of claims arising from one event in respect of public liability claims and in aggregate in respect of products claims.

For and on behalf of Giles Insurance Brokers Ltd, insurance brokers to John Nike Leisuresport Ltd.

Signed:

A handwritten signature in black ink, appearing to be "J. Dickson", written over a light blue horizontal line.

Date: 3 May 2011

Giles Insurance Brokers Ltd.,
Avenue House, 31 The Avenue,
Watford, Herts, WD17 4AJ ENGLAND
Tel: 01923 222211 Fax: 01923 222306
Website: www.dickson.co.uk

Giles Insurance Brokers Ltd is an Insurance Broker

Authorised and regulated by the Financial Services Authority.
We are permitted to conduct General Insurance Business.

Firm registration number 311786 this can be checked on the FSA's website www.fsa.gov.uk/register